

# How to order from Agiletek under NASA SEWP VI

A guide for federal ordering agencies, contracting officers, and program staff.

SEWP VI CONTRACT NUMBER

80TECH26D1666

CONTRACT CATEGORY

Category B

PERIOD OF PERFORMANCE

November 1, 2026 to October 31, 2036

CONTRACT HOLDER

Agiletek Solutions LLC

CAGE CODE / UEI

95P46 / FTCMNHCG9YV4

# 1. About this guide

This guide explains how a federal agency orders information technology products and solutions from Agiletek Solutions LLC under NASA SEWP VI contract 80TECH26D1666. It covers program support contacts, the ordering workflow, terms and conditions, and post-delivery support. Delivery methods, destinations, and receiving terms are set out in the companion SEWP VI Delivery Options document. Both are maintained alongside our dedicated SEWP page at [agiletek.io/sewp-vi](https://agiletek.io/sewp-vi).

# 2. Contractor overview

Agiletek Solutions LLC is an information technology firm headquartered in Ashburn, Virginia, serving the federal government since 2004. We deliver cloud, applied AI and data strategy, ServiceNow, SAP, DevOps and site reliability engineering, and cybersecurity to civilian, defense, and research missions.

Under NASA SEWP VI, Agiletek holds a Category B contract as a Contract Holder. Federal agencies use SEWP as a government-wide acquisition contract to buy information technology products and integrated solutions quickly, at competed pricing, without running a separate full and open competition. Agencies issue a request for quote through SEWP, Agiletek responds with pricing against contract 80TECH26D1666, and the agency places its order directly against that contract.

## Appraisals and certifications

- CMMI Maturity Level 3 appraised
- ISO 9001:2015 certified
- ISO/IEC 27001 certified

## Contract information

Table 1. Agiletek SEWP VI contract details.

|                         |                                                                 |
|-------------------------|-----------------------------------------------------------------|
| SEWP VI contract number | 80TECH26D1666                                                   |
| Contract category       | Category B                                                      |
| Contract holder         | Agiletek Solutions LLC                                          |
| Period of performance   | November 1, 2026 to October 31, 2036                            |
| Business size           | Small Business (NAICS 541512, Computer Systems Design Services) |
| Socioeconomic status    | Small Disadvantaged Business (self-certified), Minority-Owned   |
| Contract fee            | 0.34% SEWP program fee, included in quoted pricing              |
| Unique Entity ID (UEI)  | FTCMNHCG9YV4                                                    |
| CAGE code               | 95P46                                                           |

## NAICS codes

Table 2. NAICS codes under which Agiletek is registered.

| CODE   | DESCRIPTION                                        |
|--------|----------------------------------------------------|
| 541511 | Custom Computer Programming Services               |
| 541512 | Computer Systems Design Services                   |
| 541519 | Other Computer Related Services                    |
| 514611 | Computer Systems Design Services (rel.)            |
| 541690 | Other Scientific and Technical Consulting          |
| 518210 | Computing Infrastructure, Data Processing, Hosting |
| 519290 | Web Search Portals and Information Services        |
| 541330 | Engineering Services                               |
| 541618 | Other Management Consulting Services               |
| 541990 | Other Professional, Scientific, Technical Services |
| 611420 | Computer Training                                  |

## 3. Program support contacts

The contacts below cover quotes, program management, and order troubleshooting for orders placed under contract 80TECH26D1666.

Table 3. Agiletek SEWP VI program support contacts.

| ROLE                   | CONTACT                                                                                         | RESPONSIBILITY                                                                    |
|------------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| Program Manager        | <b>Anusha Zia</b><br><a href="mailto:anusha@agiletek.io">anusha@agiletek.io</a><br>540-454-7742 | Quote requests and pricing, contract administration, modifications, and reporting |
| Deputy Program Manager | <b>Rumana</b><br><a href="mailto:rumana@agiletek.io">rumana@agiletek.io</a><br>540-454-7742     | Order status, discrepancies, expediting, returns, and day-to-day order support    |

## NASA SEWP program office

Table 4. NASA SEWP program office contact information.

|                      |                                                                   |
|----------------------|-------------------------------------------------------------------|
| SEWP program website | <a href="https://www.sewp.nasa.gov">https://www.sewp.nasa.gov</a> |
| SEWP help line       | 301-286-1478                                                      |
| SEWP help email      | <a href="mailto:help@sewp.nasa.gov">help@sewp.nasa.gov</a>        |

## 4. Fair opportunity

Orders placed under SEWP VI are subject to the fair opportunity provisions of the contract and FAR 16.505. The contract text is reproduced verbatim below.

Contractors will be provided with a fair opportunity at the individual order level as appropriate per FAR Part 16.505(b), including the SEWP RFQ tools. No documentation for the order selection is required to be submitted with the order. All such documentation is to be maintained by the issuing procurement office.

Source: NASA SEWP VI Contract, Section A.1.13, Fair Opportunity and Requests for Quotes

## 5. How to order

### Before the order: requesting a quote from Agiletek

- 01

**Define the requirement**  
Scope the products or services needed. Agiletek can help shape a technical requirement before an RFQ is issued.
- 02

**Request a quote**  
Submit an RFQ through the NASA SEWP quote request tool, or contact Agiletek directly.
- 03

**Receive the quote**  
Agiletek returns a quote referencing SEWP VI contract 80TECH26D1666, with line item pricing and delivery timeframe.

### Placing the order: the general SEWP order flow

Regardless of agency-specific ordering procedures, the general flow for SEWP orders runs across three parties, as set out below.

Table 5. General SEWP order flow by responsible party.

| 1 End user or Contracting Officer                                                              | 2 NASA SEWP Program Office                                  | 3 Agiletek as SEWP Contract Holder                 |
|------------------------------------------------------------------------------------------------|-------------------------------------------------------------|----------------------------------------------------|
| 1 Determines best value through market research.                                               | 1 Verifies the order.                                       | 1 Processes the order.                             |
| 2 Creates a delivery order citing the NASA SEWP contract number and the prime contract holder. | 2 Forwards valid orders to the appropriate contract holder. | 2 Delivers the products and services on the order. |
| 3 Sends the order to the NASA SEWP BOWL.                                                       |                                                             | 3 Invoices the agency or contractor.               |

**1 End user or Contracting Officer**

**2 NASA SEWP Program Office**

**3 Agiletek as SEWP Contract Holder**

4 Obtains ITAR certification, or notes an exception to the ITAR requirement.

BOWL is the NASA SEWP order processing system. Orders must cite SEWP VI contract 80TECH26D1666 and name Agiletek Solutions LLC as the contract holder.

## 6. Terms and conditions

Table 6. Standard ordering terms.

|                        |                                                                                           |
|------------------------|-------------------------------------------------------------------------------------------|
| <b>Contract fee</b>    | 0.34% SEWP program fee, included in quoted pricing                                        |
| <b>Shipping terms</b>  | FOB Destination unless otherwise stated on the quote                                      |
| <b>Payment terms</b>   | Net 30 days from receipt of a proper invoice                                              |
| <b>Payment methods</b> | Government purchase card, electronic funds transfer, and government-issued purchase order |
| <b>Quote validity</b>  | 30 days from date of issue unless otherwise stated                                        |
| <b>Returns</b>         | Subject to manufacturer return policy and the terms of the contract                       |
| <b>Delivery</b>        | See the companion SEWP VI Delivery Options document                                       |

## 7. Post-delivery support

The following support policies apply to orders placed under SEWP VI contract 80TECH26D1666.

Table 7. Post-delivery support policies and points of contact.

| <b>SERVICE</b>           | <b>POLICY</b>                                                                                                             | <b>CONTACT</b> |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------|----------------|
| <b>Installation</b>      | On-site or remote installation and configuration for delivered hardware and software, scoped per order at time of quote.  | Anusha Zia     |
| <b>Basic warranty</b>    | Manufacturer warranty passed through on all products, administered by Agiletek for the duration of the manufacturer term. | Anusha Zia     |
| <b>Extended warranty</b> | Extended coverage available where the manufacturer offers it, priced per order and stated on the quote before award.      | Anusha Zia     |
| <b>Technical support</b> | First-line technical support for delivered solutions, with escalation to the manufacturer where a defect requires it.     | Anusha Zia     |
| <b>Software support</b>  | License administration, entitlement and renewal tracking, and version support for software delivered under the contract.  | Anusha Zia     |

| SERVICE               | POLICY                                                                                                               | CONTACT |
|-----------------------|----------------------------------------------------------------------------------------------------------------------|---------|
| Order troubleshooting | A named contact for order status, delivery discrepancies, expediting requests, and returns within the return window. | Rumana  |

## 8. Order troubleshooting

For order status, delivery discrepancies, expediting requests, or returns, contact the Deputy Program Manager listed in Table 3. If an issue is not resolved to your satisfaction, escalate to the Program Manager, also listed in Table 3.

## 9. Related resources

- Agiletek corporate homepage: <https://agiletek.io>
- Agiletek NASA SEWP VI page: <https://agiletek.io/sewp-vi>
- NASA SEWP program homepage: <https://www.sewp.nasa.gov>

## 10. Accessibility

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